

# Ice Time Request Form

Please complete this form indicating the dates and times that you are requesting for the current ice season and/or new or differing hours for tournaments or special events. All ice will be allocated according to the Municipality of Middlesex Centre Ice Allocation Policy.

## Contact Information (All information is required.)

Name of Organization: \_\_\_\_\_

Main Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Ice Time Requested

Please fill out one form per request (i.e., fall/winter season; tournament; special event; etc.) and indicate the priority of special events if requesting more than one. Note we are unable to book ice time for any organization/person who has monies outstanding.

**Arena:**     Komoka Arena                      OR                       Ilderton Arena

**When:**     Spring/Summer Season (Apr 1 – Aug 31)  
                Fall/Winter Season (Sept 1 – Mar 31)  
                Special Event/Tournament (Dates: \_\_\_\_\_)

**Activities:**  Shinny/Pick-Up Hockey AND/OR     Skills and Drills

### Preferred Days/Times:

Day of Week	Start Date	Start Time	Finish Date	Finish Time	Additional Notes

## Insurance

Liability Insurance Provided                      OR                       Added to the Permit (fee applies)

Insurance Requirements: All permits require proof of \$2 million dollars liability insurance naming the "Municipality of Middlesex Centre" as an additional insured. For groups that do not have their own insurance program, the Municipality offers coverage through our community-based insurance program. Call our booking department for details (contact information below).

→ **Please return request form to:** Municipality of Middlesex Centre

Komoka Wellness Centre, 1 Tunks Lane, Komoka, ON, N0L 1R0

P: 519-601-8022 x101 | F: 519-601-8122 | [bookafacility@middlesexcentre.on.ca](mailto:bookafacility@middlesexcentre.on.ca)

This application may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. The information will be used by the Municipality of Middlesex Centre to process the request and to ensure compliance with all applicable statutes, regulations and by-laws. If questions, contact the Clerk's Office at 519-666-0190.