

A meeting of the Municipality of Middlesex Centre Public Works and Engineering Committee was held this date at the Municipal Office, Coldstream at 11:00 a.m.

ATTENDANCE

PRESENT

Al Edmondson
Albert Bannister (left meeting at 12:45pm)
Clare Bloomfield
Brian Ritchie
Frank Berze (left meeting at 12:54pm)

ALSO PRESENT

Maureen Looby Manager, Public Works & Engineering
Mauro Castrilli Transportation Coordinator
Heather Pierce Public Works & Engineering Assistant
Brian Hansen Acting Environmental Technologist (left meeting at 11:32am)
Cathy Saunders CAO/Clerk (left meeting at 12:53pm)

Clare Bloomfield presided

1. DISCLOSURE OF PECUNIARY INTEREST

None disclosed by any of the members.

2. ADDITIONS TO AGENDA

3. APPROVAL OF MINUTES

Resolution #2009-40

Moved by Albert Bannister

Seconded by Brian Ritchie

THAT, the minutes of the April 27, 2009 Public Works & Engineering Committee meeting be approved.

- Carried -

4. WATER

4.1 Lead Sampling Program – Status Report

Maureen Looby noted that Middlesex Centre continues to not have any lead issues and with fewer volunteers coming forward, this results in lower costs for the municipality. Clarification was requested if any lead has been found and it was confirmed that no lead has been found. It was questioned if other municipalities are having the same issue of obtaining volunteers and if the Province of Ontario is looking at reducing the qualifications. It was indicated that other municipalities are experiencing reduced number of volunteers and we are not aware of Provincial changes at this time.

Resolution #2009-41

Moved by Albert Bannister

Seconded by Brian Ritchie

THAT Report Number PWE-031-09/W entitled 'Lead Sampling Program – Status Report' be received.

- Carried -

4.2 Ilderton Water Storage Design and Construction Proposal Results

It was questioned if the new site will be beside the existing site. It was indicated that there is not enough land at the existing site and it will be part of the Environmental Assessment process to look for an appropriate site.

Resolution #2009-42

Moved by Brian Ritchie

Seconded by Albert Bannister

THAT Report Number PWE-032-09/W entitled 'Ilderton Water Storage Design and Construction Proposal Results' be received.

- Carried -

5. WASTE MANAGEMENT

5.1 2009 Pilot Program for Yard Waste Collection Depots – Status Report

Maureen Looby gave an overview of this six month update report. There was substantial discussion regarding the resident feedback regarding the changes made to the depots for the 1-year pilot program. It was discussed that residents' feedback needs to be received by staff to evaluate the program. There were many suggestions discussed for modifying the site to better satisfy the residents. There was a request from the Committee members for staff to communicate with residents again regarding the changes to the depots.

Resolution #2009-43

Moved by Albert Bannister

Seconded by Brian Ritchie

THAT Report Number PWE-036-09/T entitled '2009 Pilot Program for Yard Waste Collection Depots – Status Report' be received.

- Carried -

6. TRANSPORTATION

6.1 Tractor Tender Results

Staff indicated that there was a typo and clarified a wording mistake in the report. Maureen Looby noted that the accepted bid is under budget. There was a question regarding the 24 speed transmission and why it was chosen. Staff indicated that it was an improved feature recommended by the manufacturer.

Resolution #2009-44

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT Report Number PWE-030-09/T entitled 'Tractor Tender Results' be received.

- Carried -

6.2 Grader Tender Results

There was an inquiry regarding the options and if there is a need to replace them every time equipment is purchased and if the bidders are able to pick and choose which options they want to bid on. Staff indicated that the current options are evaluated and it is discussed what options are needed for the replacement item every time a tender is prepared and that bidders are open to bid on what options they choose. It was questioned where the funding is coming for this grader and the second grader that is proposed to be purchased this year. Greg Watterton then attended the meeting to answer that funding for both graders would be coming from the Investing in Ontario grant fund.

Resolution #2009-45

Moved by Al Edmondson

Seconded by Albert Bannister

THAT Report Number PWE-033-09/T entitled 'Grader Tender Results' be received.

- Carried -

6.3 Loader Tender Results

There was a brief discussion regarding the low tender price received.

Resolution #2009-46

Moved by Brian Ritchie

Seconded by Albert Bannister

THAT Report Number PWE-034-09/T entitled 'Loader Tender Results' be received.

- Carried -

6.4 Eight Mile Road – Residents Petition

Maureen Looby gave an overview as outlined in the report. It was noted that this section of road would probably not meet Middlesex Centre's criteria for hard surface treatment for quite some time.

Resolution #2009-47

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT Report Number PWE-035-09/T entitled 'Eight Mile Road – Residents Petition' be received; and

FURTHER THAT Committee supports staff evaluation of the petition to leave Eight Mile Road as gravel surface unless a future Road Needs Study indicates a need for change.

- Carried -

2009 Road Needs Study – Consultant Selection

Maureen Looby gave an overview as outlined in the report. It was asked if there was a draft agreement included in the Terms of Reference and it is not the practice as it is our standard agreement. Staff explained that Middlesex Centre's insurance company was consulted and advised on the negotiated wording.

Resolution #2009-48

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT Report Number PWE-035-09/T entitled '2009 Road Needs Study – Consultant Selection' be received.

- Carried -

Whistle Ban – Canadian Pacific Railway – Komoka Road

Mauro Castrilli gave background and an overview of the report. There was discussion regarding the length of time the process has taken and will take as well as how arduous Transportation Canada has been. There was concern noted of the request to share insurance with CP.

Resolution #2009-49

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT Report Number PWE-039-09/T entitled 'Whistle Ban – Canadian Pacific Railway – Komoka Road' be received; and

FURTHER THAT staff be directed to seek written quotations from AECOM and McCormick Rankin Corporation to conduct the safety assessment.

- Carried -

Road Damage Issues – Commercial Farm Operations

Staff indicated a wording mistake in the report. Mauro Castrilli gave an overview of the report. A part of the report discussed underground manure pipes which would help protect the roads from the extensive wear it receives from the commercial farm manure vehicles. Concern was voiced regarding the erroneous use of the municipal road allowance (ditches) and possible actions were discussed to reduce it.

Resolution #2009-50

Moved by Albert Bannister

Seconded by Brian Ritchie

THAT Report Number PWE-038-09/T entitled 'Road Damage Issues – Commercial Farm Operations' be received; and

FURTHER THAT Committee support the Public Works and Engineering Department continuance with the development of a standard for municipal manure pipelines.

- Carried -

Resolution #2009-51

Moved by Al Edmondson

Seconded by Brian Ritchie

THAT staff be directed to prepare a Discussion Paper to examine road allowance damages associated with heavy agricultural equipment.

- Carried -

County Road Assumption – Middlesex Centre Road Selection

Maureen Looby indicated that Wonderland Road between Medway Road and Ilderton Road meets the criteria for submission for possible take over by the County. It was asked if this year's scheduled work would be completed for this road. Staff indicated that the work would be suspended until the County has conducted their assessment and given the results.

Resolution #2009-52

Moved by Al Edmondson

Seconded by Brian Ritchie

THAT Report Number PWE-040-09/T entitled 'County Road Assumption – Middlesex Centre Road Selection' be received; and

FURTHER THAT Middlesex Centre staff be directed to submit Wonderland Road from Medway Road to Ilderton Road to the County Road Assumption Study Technical Steering Committee for their consideration.

- Carried -

Denfield Operations Centre / Delaware Operations Centre Design-Build Projects

Maureen Looby gave an overview of the information as outlined in the report. Jim McConnell joined the meeting and explained that the design-build process was more detailed than expected and assistance is needed to proceed with the evaluations. It was noted that the Request for Proposals for both Operation Centres are currently being sent out to 16 contractors. There was discussion regarding the design-build process. Despite the difficulties experienced in preparing the RFPs some assistance was obtained and staff are confident that good quality documents were distributed.

Resolution #2009-53

Moved by Al Edmondson

Seconded by Brian Ritchie

THAT Report Number PWE-041-09/T entitled 'Denfield Operations Centre / Delaware Operations Centre Design-Build Projects' be received; and

FURTHER THAT relief from Procurement Policy GG-4.16 to single source and be granted to approve the quotation from Reinders & Reider Ltd for the upset limit of \$38,000 plus disbursements and GST for technical advisory assistance in the proposal evaluation and contract negotiations phases of the Denfield and Delaware Operations Centre projects.

- Carried -

ADJOURNMENT

On a motion duly carried, this meeting adjourned at 12:59pm.

Chairperson

Secretary