

A meeting of the Municipality of Middlesex Centre Public Works and Engineering Committee was held this date at the Municipal Office, Coldstream at 11:00 a.m.

ATTENDANCE

PRESENT

Al Edmondson
Albert Bannister
Clare Bloomfield
Brian Ritchie

ALSO PRESENT

Maureen Looby	Director, Public Works & Engineering
Mauro Castrilli	Transportation Coordinator
Heather Pierce	Public Works & Engineering Assistant
Jim Reeve	Drainage Superintendent (attended meeting from 11:00am – 11:32 and 12:13pm – 12:29pm)
Marc Bancroft	Senior Planner (attended meeting from 11:32pm – 11:37pm)
Wayne Shipley	Acting Fire Chief/Manager, Emergency Services (attended meeting from 11:37am – 11:58am)

Clare Bloomfield presided.

The reporter from the Middlesex Banner was in attendance.

1. **DISCLOSURE OF PECUNIARY INTEREST**
None disclosed by any of the members.

2. **ADDITIONS TO AGENDA**

3. **APPROVAL OF MINUTES**

Albert Bannister noted that his last name was missing from the resolution of 5.1 'Water and Wastewater Budget Status Information.' Staff indicated that this would be added.

Albert Bannister indicated that he did not think the statement under 5.2 "There was no discussion regarding this report.' was necessary. Other committee members indicated that the statement was there to show meeting events for non attendees and supported the statement. Staff indicated that the statement had been used previously under the advisement of the Clerk.

Brian Ritchie requested a change in wording of 5.1 'Water and Wastewater Budget Status Information' to clarify the second sentence. Staff indicated that it would be changed.

Brian Ritchie asked for clarification that in 6.2 'Ilderton Wastewater Treatment Facility – Expansion Planning' third sentence that 'recommendation' could be changed. Staff indicated that the wording would be changed to 'suggested'.

Resolution #2009-69

Moved by Albert Bannister

Seconded by Al Edmondson

THAT, the minutes of the September 28, 2009 Public Works & Engineering Committee meeting be approved as amended.

- Carried -

4. DRAINAGE

4.1 Third Quarter Drainage Report

Maureen acknowledged the addition of the Drainage Division to the PWE Department and this report will be a quarterly item on the agenda. Jim Reeve fielded questions regarding the report. Clarification was requested regarding the stage of the Siddall Drain and it was noted that there should not be a number in the project step column even though there has been involvement with the drain. There was an update request regarding the Komoka – Tunks Lane Branch Drain and it was noted that there has been camera work done and Spriet Associates are looking at routing options.

Resolution #2009-70

Moved by Albert Bannister

Seconded by Al Edmondson

THAT Report Number PWE-060-09/DR entitled 'Third Quarter Drainage Report' be received.

- Carried -

4.2 Request for Municipal Drainage Improvements – Munroe Creek Drain

There was clarification requested for the timing in the recommendation, noting that there is a 30 day stipulation for notifying the applicable conservation authorities and that this needs to be confirmed. The wording of the recommendation will be altered to accommodate this.

Resolution #2009-71

Moved by Albert Bannister

Seconded by Al Edmondson

THAT Report Number PWE-057-09/DR entitled 'Request for Municipal Improvements – Munroe Creek Drain' be received; and

FURTHER THAT the Drainage Superintendent be directed to proceed with the municipal drainage works and to notify the affected landowners and appropriate agencies of the commencement of work according to the required time frames of the Ontario Drainage Act.

FURTHER THAT Michael DeVos, P.Eng., of Spriet Associates be appointed to prepare a drainage report for improvements to the Munro Creek Drain in accordance with the Ontario Drainage Act.

- Carried -

Jim Reeve left the meeting at 11:32am.

5. DEVELOPMENT

5.1 Deer Haven Woods Subdivision, Ilderton - Sidewalks

Marc Bancroft joined the meeting to field questions regarding the location of the proposed and other future sidewalks in the Deer Haven Woods subdivision. It

was noted that the petition was received by the CAO/Clerk from residents with property on the outside of the crescent. There was discussion regarding changing the location of the sidewalk to the inside of the crescent.

Resolution #2009-72

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT Report Number PWE-064-09/D entitled, 'Deer Haven Woods Subdivision, Ilderton Sidewalk Petition' be received, and;

FURTHER THAT staff be directed to reject the petition and continue the development under Middlesex Centre's current standard and subdivision agreement.

- Carried -

Marc Bancroft left the meeting at 11:37am.

6. WATER & WASTEWATER

6.1 Maintenance of Private Fire Hydrants

Acting Fire Chief Wayne Shipley joined the meeting. Maureen Looby noted that this issue was brought forward from a past Planning and Development Services Committee meeting and was coauthored by PWE and Fire Department staff. There was discussion regarding the two options outlined in the report and it was pointed out that option one appears to contain everything and that option two would be more responsibility and liability for the Municipality.

Resolution #2009-73

Moved by Al Edmondson

Seconded by Albert Bannister

THAT Report Number PWE-058-09/W entitled 'Maintenance of Private Fire Hydrants' be received and that staff proceed with Option One as outlined in the Report.

- Carried -

Wayne Shipley left the meeting at 11:58am.

7. TRANSPORTATION

7.1 Denfield Operations Centre – Contract Cost Adjustment

Maureen Looby reviewed the report. The timing of the project was clarified and what items Norlon will proceed with until spring construction.

Resolution #2009-74

Moved by Al Edmondson

Seconded by Brian Ritchie

THAT Report Number PWE-059-09/T entitled 'Denfield Operations Centre – Contract Cost Adjustment' be received.

- Carried -

7.2 CP Railway Crossing – Safety Assessment

It was noted that the whistle blows near Jury Road outside of the village of Komoka.

Resolution #2009-75

Moved by Brian Ritchie

Seconded by Al Edmondson

THAT report Number PWE-062-09/T entitled 'CP Railway Crossing – Safety Assessment' be received, and;

FURTHER THAT staff be directed to retain McCormick Rankin Corporation to conduct the Safety Assessment at an upset limit of \$7,300.00.

- Carried -

7.3 Melrose Drive Ditching Resolution

Mauro Castrilli gave an overview of the report. Jim Reeve rejoined the meeting. It was questioned if this is a municipal drainage issue rather than transportation but it was clarified that this resolution will benefit the roadway and the Municipality would not be forcing the landowner to pay for property drainage.

Resolution #2009-76

Moved by Al Edmondson

Seconded by Brian Ritchie

THAT report Number PWE-063-09/T entitled 'Melrose Drive Ditching Resolution' be received.

- Carried -

ADJOURNMENT

On a motion duly carried, this meeting adjourned at 12:29pm.

Chairperson

Secretary

INFORMATION

1. Bluewater Recycling Association – Second Quarter Co-collection Update

2. Province of Ontario – New Requirements Under the General Nutrient Management Regulation