

Minutes of a regular meeting of the Police Services Board of the Middlesex Group held this date at the Middlesex Centre Municipal Office, Coldstream at 2:00 p.m.

**ATTENDANCE**

**PRESENT**

Wes Hodgson	Mayor (Municipality of North Middlesex)
Brian Lewis	Community Representative (Township of Lucan-Biddulph)
Helen McHenry	Provincial Appointment

**ABSENT WITH REGRETS**

Ken Filson	Councillor (Municipality of Middlesex Centre)
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**ALSO PRESENT**

John Stephens	Inspector, Middlesex OPP
Brad Thompson	Staff Sergeant, Middlesex OPP
Cathy Saunders	Secretary-Administrator and CAO/Clerk (Middlesex Centre)
Stephanie Troyer-Boyd	Tax Collector/Deputy Clerk (Middlesex Centre)
Claudia Thar	Acting Corporate Services Assistant (Middlesex Centre)

Vice-Chair Wes Hodgson presided.

Vice-Chair Wes Hodgson welcomed Helen McHenry to the Middlesex Group Police Services Board.

**ADDITIONS TO THE AGENDA**

Vice-Chair Wes Hodgson noted the addition of Zone 6 OAPSB April 22, 2009 Meeting Minutes under the Correspondence Consent Agenda items.

Inspector John Stephens stated he wished to discuss a matter with Board Members during an In-Closed Session segment of the meeting.

**DECLARATION OF PECUNIARY INTEREST**

None were disclosed by any of the members.

1. **MINUTES**

The Police Services Board members reviewed the minutes as presented.

Resolution # PSB/2009/007  
Moved by Brian Lewis  
Seconded by Helen McHenry

THAT the minutes of the regular meeting of the Police Services Board held on May 15, 2009 be approved.

- Carried -

2. **PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations to report.

3. **CORRESPONDENCE DISCUSSION ITEMS**

There were no correspondence discussion items to report.

4. **CORRESPONDENCE CONSENT ITEMS**

4.1 OAPSB – Notice of Zone 6 Meeting

Board members viewed the Notice of the Zone 6 Meeting to be held on Wednesday October 7, 2009 in Sarnia. Vice-Chair Hodgson indicated it would be informative for Board members to attend this meeting.

4.2 OAPSB – Bulletin Board – September 2009

Board members reviewed the OAPSB September 2009 newsletter.

4.3 2009/2010 RIDE Grant Program

Members reviewed Report PSB02/09 entitled 'Information – 2009/2010 – RIDE Grant Program' indicating that the Middlesex Group Police Services Board has received a grant in the amount of \$13,683.25 to carry out a program of traffic stop sobriety checks as part of the "Reduce Impaired Driving Everywhere" program. Cathy Saunders indicated the agreement had been received and returned. Inspector John Stevens indicated the funding should be received sometime in November to be used during the year end holiday season.

4.4 Ministry of Community Safety and Correctional Services – Appointment of New Staff Advisor

Members reviewed the correspondence from the Ministry of Community Safety and Correctional Services Public Safety Division noting that Duane Sprague has been appointed Staff Advisor for Zone 6 until March 31, 2010.

4.5 OAPSB Fall Seminar Oct 22 and 23, 2009

Vice-Chair Wes Hodgson noted this seminar is open to all Police Services Board members.

4.6 OPP Field Operations 2008 Annual Report

Members reviewed the OPP Field Operations 2008 Annual Report.

4.7 OPP Training Strategy on Accessible Customer Service

Members reviewed the OPP Accessible Customer Service Policy.

4.8 OAPSB Zone 6 Meeting Minutes - April 22, 2009

Members reviewed the minutes of the April 22, 2009 OAPSB Zone 6 Meeting.

Resolution # PSB/2009/008

Moved by Brian Lewis

Seconded by Helen McHenry

THAT the Correspondence Consent items be received as presented.

- Carried -

5. **REPORTS**

5.1 Middlesex County O.P.P. – Middlesex Group Police Services Report May to August 2009

Inspector John Stephens highlighted various items in the OPP Police Services Report.

Inspector Stephens stated that Staff Sergeant Brad Thompson is now part of the Middlesex County Western Region full time complement.

Inspector Stephens noted a system is now in place to have six officers federally funded outside of existing contract hours. The officers will be deployed according to priority.

Inspector Stephens reviewed the Crime Statistics noting that calls from within the community have been very helpful in resolving incidents.

Inspector Stephens highlighted the increase in vehicle entry and thefts from vehicles citing possible evidence of the impact of the economic downturn. Inspector Stephens noted many such incidents are easily preventable and encouraged individuals to lock their vehicles and not leave valuables in plain sight.

Inspector Stephens commented on the Justice On Target (J.O.T.) program. The goal of this initiative is to have court cases dealt with in a timely manner and clear up the backlog of cases.

Inspector Stephens reminded members the ban on use of blackberries and cell phones while driving will come into effect in October.

#### 5.2 Verbal Update ATV Monitoring

Staff Sergeant Brad Thompson provided a verbal update on ATV monitoring indicating that three weekends were dedicated recently to monitor potential illegal ATV use in select areas. At the time, no incidents were reported. However, officers did identify several fencing, gate and signage issues. Staff Sergeant Thompson stated the OPP are prepared the dispatch officers on ATV's if necessary to respond to future concerns. Inspector Stephens encouraged members of the public to report ATV related problems to police promptly as they can only respond to issues they are aware of.

#### 5.3 Draft Policy – Revenue From Recoverable Expenses

The Board reviewed the Draft Policy PSB–4.00 entitled Revenue From Recoverable Expenses which provides that revenue received in cash generated from recoverable expenses by the Ontario Provincial Police on behalf of the Middlesex Group shall be submitted to the Minister of Finance to be disbursed to the member municipalities at the end of the provincial fiscal year. The policy was adopted as presented.

##### Resolution # PSB/2009/009

Moved by Helen McHenry

Seconded by Brian Lewis

THAT Report #PSB01/09, dated September 16, 2009 and entitled "Draft Policy – Revenue from Recoverable Expenses" be received; and

THAT Policy PSB-4.00 Revenue from Recoverable Expenses attached as Appendix "A" of Report Number PSB01/09 be approved.

- Carried -

#### 5.4 Police Services Board Budget Update

Board members reviewed the Police Services Board 2009 Budget Report.

6. **IN CLOSED SESSION**

Resolution # PSB/2009/010  
Moved by Brian Lewis  
Seconded by Helen McHenry

THAT the Middlesex Group Police Services Board move into closed session at 2.25 p.m.

- Carried -

**RESUME REGULAR BOARD SESSION**

Resolution # PSB/2009/011  
Moved by Brian Lewis  
Seconded by Helen McHenry

THAT the Middlesex Group Police Services Board reconvene in regular session at 2:35 p.m.

- Carried -

**BUSINESS FROM IN CLOSED SESSION**

None.

7. **NEW BUSINESS**

There was no new business to discuss.

**ADJOURNMENT**

There being no further business, this meeting of the Middlesex Group Police Services Board adjourned at 2:36 p.m. to meet again on Friday, November 27, 2009 at 2:00 p.m.

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CHAIR

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SECRETARY