

Minutes of a regular meeting of the Police Services Board of the Middlesex Group held this date at the Middlesex Centre Municipal Office, Coldstream at 2:00 p.m.

ATTENDANCE

PRESENT

Ken Filson	Councillor (Municipality of Middlesex Centre)
Wes Hodgson	Mayor (Municipality of North Middlesex)
Brian Lewis	Community Representative (Township of Lucan Biddulph)
Helen McHenry	Provincial Appointment

ALSO PRESENT

John Stephens	Inspector, Middlesex OPP
Brad Thompson	Staff Sergeant, Middlesex OPP
Greg Watterton	Acting Chief Administrative Officer (Middlesex Centre) – arrived at 3:30 p.m.
Stephanie Troyer-Boyd	Secretary-Administrator and Acting Clerk (Middlesex Centre)
Claudia Thar	Acting Corporate Services Assistant (Middlesex Centre)

Tom McLaughlin, Mayor of the Township of Lucan Biddulph was also in attendance.

Ken Filson presided.

ADDITIONS TO THE AGENDA

None were disclosed by any of the members

ADOPTION OF AGENDA

Resolution # PSB/2009/012

Moved by Wes Hodgson

Seconded by Brian Lewis

THAT the Police Services Board November 27, 2009 agenda be adopted as presented.

- Carried -

DECLARATION OF PECUNIARY INTEREST

None were disclosed by any of the members.

MINUTES

The Police Services Board members reviewed the minutes as presented.

Resolution # PSB/2009/013

Moved by Helen McHenry

Seconded by Brian Lewis

THAT the minutes of the regular meeting of the Police Services Board held on September 25, 2009 be approved.

- Carried -

PRESENTATIONS/DELEGATIONS

Tom Gervais and Dwayne Sprague of the Ministry of Community Safety and Correctional Services attended the meeting to provide a training presentation for Police Services Board Members. The presentation covered the structure, roles,

responsibilities and related statutory requirements of the Board under the Police Services Act and as set out in the joint agreement and included the following information:

- municipalities are responsible for the provision of police services and related infrastructure.
- The Police Services Act defines 'Adequate and Effective Police Services'.
- The Middlesex Group Police Services Board is responsible for the provision of policing across four municipalities. This type of joint board has some added complexity and different structure than a stand alone board.
- As set out in the Police Services Act, based on a combined population of over 25,000, a five person board is required and must comprise two sitting members of the combined councils, one member from the community (by agreement) and two provincial appointments.
- The Board is required to meet a minimum of four times per year and must have a quorum to conduct a meeting. Meetings are open to the public (subject to some restrictions) and the meeting location, date and times must be published.
- The appointment term of sitting council members currently coincides with the term of council. The appointment term of the provincial appointments will be staggered.
- The Duties and Responsibilities of the Board as set out in Section 10 of the Police Services Act include the following:
 - participate in the selection of the Detachment Commander,
 - determine objectives and priorities for policing and ensure adequacy of services,
 - establish local policies with respect to police services (which cannot conflict with OPP policies),
 - monitor the performance of the Detachment Commander including the Detachment Commander's administration of the complaint system and the conduct of officers.
- The Board is required to establish a business plan every three years including local goals and objectives and performance measures. The OPP also produces its own report on goals and objectives.
- Although the Board is not a party to the joint agreement, the agreement sets out that the Board will be responsible for monitoring delivery of police services.
- The issue of communication between the board and councils was reviewed and it was noted that board members cannot speak on behalf of the board. It is necessary to differentiate between the views of members as a member of the Board versus a member of Council.
- Mr. Gervais provided copies and reviewed Ontario Regulation 421/97 Members of Police Services Boards – Code of Conduct with the members.
- Mr. Gervais concluded by urging members to be guided by 'what's in the best interests of policing in the community'.

Chair Filson thanked Mr. Gervais and Mr. Sprague for their presentation.

CORRESPONDENCE DISCUSSION ITEMS

There were no correspondence discussion items to report.

CORRESPONDENCE CONSENT ITEMS

It was noted, the new Ontario Civilian Police Commission brochures entitled "Bringing an Appeal" and "Maintaining Public Trust" had been discussed at the Ontario Conference.

REPORTS

Middlesex County O.P.P. – Middlesex Group Police Services Report September to October 2009

Inspector John Stephens highlighted various items in the OPP Police Services Report.

Inspector Stephens discussed the need to have a process with regard to recovered property and suggested a line item on this topic be included in the next agenda.

In response to inquiries from Helen McHenry, Inspector Stephens indicated he would verify the accuracy of the Traffic Reports figure for April shown on page 1 of the report. Inspector Stephens also noted the high rate of Motor Vehicle Collisions reported in October on page 2 of the report is due to an extremely high number of collisions with deer during this timeframe.

Inspector Stephens noted the need for the Board to establish a Business Plan and indicated the OPP will provide material for discussion at the next regular Board meeting.

Staff Sergeant Brad Thompson stated that an operational plan is ready for the RIDE Program.

Inspector Stephens commented on means of the Police Services Board reporting back to municipalities and suggested the Board Chair and Detachment Commander could arrange to attend each council annually to present a report. Inspector Stephens also suggested that approved Board minutes could be sent to Councils as an information item.

Long Gun Registry Report

Inspector Stephens stated that the Long Gun Registry is beneficial and contributes to officer safety when police services are responding to domestic dispute calls, noting that long guns are frequently involved in such incidents. The registry assists police services in tracing the whereabouts of individuals and may be used in determining conditions for release of an individual. Inspector Stephens noted the Canadian Association of Chiefs of Police supports the Long Gun Registry Program.

Police Services Draft 2010 Budget

Members reviewed the Middlesex Group Police Services Board draft 2010 budget provided by Middlesex Centre Acting Chief Administrative Officer and Treasurer Greg Watterton. Greg Watterton indicated the initial (2009) Middlesex Group Police Services Board budget had been modeled on another Police Services Board. For 2010, the budget was adjusted based on experience in 2009 as well as additional information provided by Inspector Stephens. Mr. Watterton indicated the budget estimates include two contract pay rate adjustments negotiated between the Ontario Provincial Police and the Officers' Association.

Administration of the RIDE Program funds was discussed. It was agreed that RIDE program expenses and grants will be billed and reimbursed to the participating municipalities in the same manner as other Police Services Board expenses.

Resolution # PSB/2009/014

Moved by Wes Hodgson
Seconded by Brian Lewis

THAT the Middlesex Group Police Services Board draft 2010 budget be approved.

- Carried -

Report on Zone 6 Meeting – October 13, 2009

Helen McHenry provided a report on the Zone 6 Meeting held in Sarnia on October 13, 2009 which included a report from the Ministry of Community Safety and Correctional Services and a presentation on the CSIS (Canadian Security Intelligence Service) Operational Overview. Helen McHenry noted the importance of training for Police Services Board Members had been stressed.

Report on OAPSB Conference – October 22 – 23, 2009

Helen McHenry provided a report on the OAPSB Conference held October 22 -23, 2009 which covered the topics of Crime Prevention (“Crime is neither random nor unpredictable”), Personal Security in Today’s World, Addressing Youth Issues as a Crime Prevention Tool, Board Member Training and Monitoring the Detachment Commander. Ms. McHenry stated the conference was excellent and very worthwhile.

IN CLOSED SESSION AGENDA

There were no reports or inquiries.

NEW BUSINESS

Signage for High Crime Areas

Inspector Stephens exhibited new signage reading “Please Remove Your Valuables and Lock Your Vehicle” which can be posted in areas where there is a high incidence of vehicle break-in. The new signs are reflective, graffiti proof and difficult to steal. Municipalities can approach the OPP if they would like some of these signs posted in high crime areas.

ADJOURNMENT

There being no further business, this meeting of the Middlesex Group Police Services Board adjourned at 4:17 p.m.

CHAIR

SECRETARY