
Minutes of a regular meeting of the Police Services Board of the Middlesex Group held this date at the Middlesex Centre Municipal Office, Coldstream at 9:00 a.m.

ATTENDANCE

PRESENT

Ken Filson	Councillor (Municipality of Middlesex Centre)
Wes Hodgson	Mayor (Municipality of North Middlesex) – Arrived 9:07 a.m.
Brian Lewis	Community Representative (Township of Lucan Biddulph)
Helen McHenry	Provincial Appointment
Pat Parnell	Provincial Appointment

ALSO PRESENT

John Stephens	Inspector, Middlesex OPP – Arrived 9:07 a.m.
Brad Thompson	Staff Sergeant, Middlesex OPP – Left 9:17 a.m.
Stephanie Troyer-Boyd	Secretary-Administrator and Acting Clerk (Middlesex Centre)
Claudia Thar	Acting Corporate Services Assistant (Middlesex Centre)

CALL TO ORDER

Middlesex Group Police Services Board Secretary-Administrator, Stephanie Troyer-Boyd called the meeting to order at 9:05 a.m.

OATH OF OFFICE

Stephanie Troyer-Boyd administered the Oath of Office to Middlesex Group Police Services Board Provincial Appointment, Patricia (Pat) Ann Parnell.

APPOINTMENT OF CHAIR AND VICE-CHAIR

Secretary-Administrator, Stephanie Troyer-Boyd requested nominations for Chairperson of the Middlesex Group Police Services Board for the current term. Ken Filson was nominated by Brian Lewis and the nomination was seconded by Wes Hodgson. Ken Filson accepted the nomination. Nominations were closed.

Resolution PSB2010/001

Moved by Brian Lewis

Seconded by Wes Hodgson

THAT, Ken Filson be appointed as Chairperson of the Middlesex Group Police Services Board for the term ending November 30, 2010.

– Carried –

Secretary-Administrator, Stephanie Troyer-Boyd requested nominations for Vice Chairperson of the Middlesex Group Police Services Board for the current term. Wes Hodgson was nominated by Helen McHenry and the nomination was seconded by Brian Lewis. Wes Hodgson accepted the nomination. Nominations were closed.

Resolution PSB/2010/002

Moved by Helen McHenry

Seconded by Brian Lewis

THAT, Wes Hodgson be appointed as Vice Chairperson of the Middlesex Group Police Services Board for the term ending November 30, 2010.

– Carried –

Ken Filson presided for the balance of the meeting.

ADDITIONS TO THE AGENDA

Chair Ken Filson asked that provision of unapproved minutes to member municipalities be added as item 5.2 of the agenda.

ADOPTION OF AGENDA

Resolution # PSB/2010/03
Moved by Wes Hodgson
Seconded by Helen McHenry

THAT the Police Services Board February 26, 2010 agenda be adopted as amended.

- Carried -

DECLARATION OF PECUNIARY INTEREST

None were disclosed by any of the members.

MINUTES

The Police Services Board members reviewed the November 27, 2009 minutes.

Resolution # PSB/2010/04
Moved by Brian Lewis
Seconded by Helen McHenry

THAT the minutes of the regular meeting of the Police Services Board held on November 27, 2009 be approved as presented.

- Carried -

Ken Filson stated since Middlesex Group Police Services Board meetings are held every other month there is a two month delay before approved minutes reach member municipalities. Ken Filson asked members for their thoughts on providing unapproved minutes to member municipalities as soon as they are available following each meeting. Wes Hodgson agreed with the suggestion. Stephanie Troyer-Boyd stated the Clerk from one municipality indicated they would not circulate unapproved minutes to their Council. Ken Filson asked for a recommendation from the Board.

Resolution # PSB/2010/05
Moved by Wes Hodgson
Seconded by Helen McHenry

THAT unapproved minutes of the Middlesex Group Police Services Board be circulated to member municipalities when available following each meeting.

- Carried -

PRESENTATIONS/DELEGATIONS

There were no presentations or delegations to report.

CORRESPONDENCE DISCUSSION ITEMS

OACP/OAPSB Zone 6 Meetings

Ken Filson encouraged members to attend the upcoming OACP/OAPSB Zone 6 meeting to be held on March 24, 2010 in Strathroy. Ken Filson, Wes Hodgson and Helen McHenry indicated they plan to attend.

Wes Hodgson stated he attended the OACP/OAPSB Zone 6 meeting held December 9, 2009 in Sarnia. Wes Hodgson stated there had been a request for member organizations to consider donations toward the Annual General Meeting and Conference being held in Point Edward this year.

OAPSB 2010 Annual General Meeting and Conference

Board members reviewed a notice regarding the 2010 OAPSB Annual General Meeting and Conference to be held in Point Edward from April 28 to May 2, 2010. Ken Filson stated the 2009 conference was very informative. Stephanie Troyer-Boyd provided information on the Police Services Board policy on Member Attendance at Conferences and Seminars. Wes Hodgson, Helen McHenry and Pat Parnell indicated they plan to attend the conference this year. Staff will initiate registrations and related arrangements.

Middlesex Group Police Services Board 2010 Meeting Dates

Board members reviewed the Middlesex Group Police Services Board 2010 meeting schedule. Inspector John Stephens noted a conflict for the September 17, 2010 meeting date. Members agreed the September meeting date could be changed to Friday, September 24, 2010 at 1:00 p.m.

CORRESPONDENCE CONSENT ITEMS

Ministry of Community Safety and Correctional Services Appointment of Patricia (Pat) Ann Parnell to Middlesex Group Police Services Board

Board members reviewed the Ministry of Community Safety and Correctional Services Appointment of Patricia (Pat) Ann Parnell to the Middlesex Group Police Services Board.

Ontario Civilian Police Commission – Commission Rules of Practice – 2009 Revision

Board members reviewed the draft revised (2009) Ontario Civilian Police Commission Rules of Practice. Inspector John Stephens clarified the role of the Ontario Civilian Police Commission in handling citizen complaints regarding policing matters pertaining to level of service or the conduct of any member. The Commission investigates subsequent complaints related to matters previously handled by the Special Investigations Unit (S.I.U.).

Chair Ken Filson summarized the board's discussion of this document noting no comment on the draft rules at this time.

Ontario Provincial Police Orders – Definitions & Acronyms

The Ontario Provincial Police Orders Definitions & Acronyms document was previously provided to the members in an electronic format. Members agreed the document is helpful in understanding unfamiliar terminology.

Resolution # PSB/2010/06

Moved by Helen McHenry

Seconded by Pat Parnell

THAT the Correspondence Consent items be received.

- Carried -

REPORTS

Middlesex County O.P.P. – Middlesex Group Police Services Report November to December 2009

Inspector John Stephens highlighted and discussed various items in the OPP Police Services November to December 2009 Report.

Inspector Stephens noted that contract hours for 2009 were lower than anticipated and that a refund would be anticipated.

An audit will be undertaken to review month to month budget variations during 2009. Inspector Stephens explained that some budget variances may occur dependent upon various activities being undertaken at any given time.

Inspector Stephens reviewed and commented on the statistics for Crime, Provincial Offences and Motor Vehicle Collisions noting the detachment has been very proactive and highly successful in reducing fatal collisions. Inspector Stephens commented on the correlation "as enforcement goes up, incidents go down".

The Festive R.I.D.E. statistics were reviewed and Inspector Stephens agreed the R.I.D.E. grant funding was helpful in providing this program.

Inspector Stephens addressed and provided additional information on the Accommodated Members and Secondary Employment sections of the report and confirmed there were no professional standards complaints from the contract location.

Middlesex O.P.P. – 2009 Year End Report – Police Services Board

Inspector Stephens reviewed the report which he and Chair Filson presented during their recent delegations to member municipal Councils.

Members reviewed and discussed comparative year end statistical information based on differences in demographics amongst the various municipal communities.

In response to an inquiry from Helen McHenry, Inspector Stephens stated the O.P.P. does not charge for responding to false alarm calls. However, the Inspector noted a policy with respect to charges for false alarm calls could be developed if the Middlesex Group Police Services Board wished to do so.

Inspector Stephens noted a general increase in the number of break and enter incidents and stated his opinion this is attributable to current economic factors. Inspector Stephens discussed the use of DNA evidence to solve current as well as past break and enter cases. Inspector Stephens noted the relationship between break and enter, property theft and illegal drug activity. Inspector Stephens also discussed the involvement of 'gangs' in many situations and stated when gang-related crimes are resolved, the incidence of future crime including break and enter activity often declines dramatically.

Wes Hodgson inquired if the Detachment Commander and Police Services Board Chair could attend member municipal councils more frequently, perhaps on a semi-annual basis? Inspector Stephens and Chair Filson stated they would be happy to do so.

Resolution # PSB/2010/07

Moved by Wes Hodgson

Seconded by Pat Parnell

THAT the Middlesex County O.P.P. Middlesex Group Police Services Report November and December 2009 and the Middlesex O.P.P. 2009 Year End Report be received.

- Carried -

IN CLOSED SESSION AGENDA

There were no reports or inquiries.

NEW BUSINESS

Detachment Commander Performance Monitoring

Chair Filson noted the Board is responsible to provide feedback to the Regional Commander on the performance of the Detachment Commander and further stated his opinion the Middlesex Group Police Services Board is fortunate to have such an

experienced Detachment Commander. Inspector Stephens discussed his remaining tenure and potential succession plans. Members discussed the process by which the required evaluation form should be completed and the timing for the same. Inspector Stephens strongly recommended that the Board spend some time to develop and emplace a process for monitoring performance and providing feedback to the Detachment Commander position. Brian Lewis suggested input from municipal councils should be obtained. Helen McHenry stated her opinion the Detachment Commander's own comments should be included in the evaluation and that the process should include goal setting.

Chair Filson articulated an action item to develop an ongoing process for Detachment Commander Performance Monitoring and stated he would work with Secretary/Administrator Stephanie Troyer-Boyd and Inspector Stephens to develop a process before the next meeting. Stephanie Troyer-Boyd stated the Board should be prepared to complete the Detachment Commander Performance Monitoring and Feedback Form at the April meeting.

Middlesex Group Police Services Board 2010 Business Plan

Members reviewed the Middlesex 2009 Business Plan. Inspector Stephens clarified the document presented represents Year 2 of a three year plan from 2008 to 2010. This document is being reviewed and input is currently being received for the purpose of developing a new three year business plan for the period 2011 to 2013. Inspector Stephens indicated he and Chair Filson received input from member municipalities during their recent municipal council visits. Any further input on the new business plan should be forwarded to Inspector Stephens or Sergeant Shawn McGladdery shortly as the new plan will be finalized and approved within the next month.

Inspector Stephens stated the Board should have a policy on proceeds of recovered property and also inquired if the Board wished to develop a policy for false alarm calls. Inspector Stephens will bring samples of similar policies for further discussion at the next meeting.

ADJOURNMENT

There being no further business, this meeting of the Middlesex Group Police Services Board adjourned at 10:45 a.m. until April 16, 2010 at 1:00 p.m.

CHAIR

SECRETARY