

Minutes of a regular meeting of the Police Services Board of the Middlesex Group held this date at the Middlesex Centre Municipal Office, Coldstream at 1:00 p.m.

ATTENDANCE

PRESENT

Ken Filson	Councillor (Municipality of Middlesex Centre)
Brian Lewis	Community Representative (Township of Lucan Biddulph)
Helen McHenry	Provincial Appointment
Pat Parnell	Provincial Appointment

ABSENT

Wes Hodgson	Mayor (Municipality of North Middlesex)
-------------	---

ALSO PRESENT

John Stephens	Inspector, Middlesex OPP
Brad Thompson	Staff Sergeant, Middlesex OPP
Stephanie Troyer-Boyd	Secretary-Administrator and Acting Clerk (Middlesex Centre)
Claudia Thar	Acting Corporate Services Assistant (Middlesex Centre)

Chair Filson presided.

The reporter from the Middlesex Banner was also in attendance.

CALL TO ORDER

Chair Filson called the meeting to order at 1:00 p.m.

ADDITIONS TO THE AGENDA

None.

ADOPTION OF AGENDA

Members agreed the order of agenda items 9 and 10 would be reversed.

Resolution # PSB/2010/08
Moved by Brian Lewis
Seconded by Helen McHenry

THAT the Police Services Board April 16, 2010 agenda be adopted.

- Carried -

DECLARATION OF PECUNIARY INTEREST

Chair Filson declared a potential pecuniary interest in agenda item #10, based on the fact family members operate an auction business.

MINUTES

The Police Services Board members reviewed the February 26, 2010 minutes.

Resolution # PSB/2010/09
Moved by Helen McHenry
Seconded by Pat Parnell

THAT the minutes of the regular meeting of the Police Services Board held on February 26, 2010 be approved as presented.

- Carried -

PRESENTATIONS/DELEGATIONS

There were no presentations or delegations to report.

CORRESPONDENCE DISCUSSION ITEMS

There were no correspondence discussion items.

CORRESPONDENCE CONSENT ITEMS

Year 2009 Reconciled Contract Policing Costs – Ontario Provincial Police

Inspector John Stephens noted the Middlesex Group Police Services Board would receive a refund in the amount of \$201,055.00 from the Ontario Provincial Police resulting from the reconciliation of contract policing costs.

OAPSB / OPP Section 10 February 18, 2010 Committee Meeting Highlights

Members reviewed the highlights of the OAPSB / OPP Section 10 meeting held in Orillia on February 18, 2010. Inspector Stephens noted the administrative service function of providing police checks is time consuming and can be a drain on police service resources. Inspector Stephens stated the challenges of multi-boards described in the report are common in some jurisdictions however, he noted this issue is not problematic within the Middlesex Detachment where Staff Sergeant Thompson's role provides operational coverage while Inspector Stephens acts as Detachment Commander for the Police Services Board. Inspector Stephens commented on the pilot program for use of GPS In Car Data stating this technology enables officers to spend more time on the road rather than in the office.

Resolution # PSB/2010/10

Moved by Helen McHenry
Seconded by Brian Lewis

THAT the Correspondence Consent items be received.

- Carried -

REPORTS

OAPSB Annual Meeting and Conference – Verbal Update

Claudia Thar confirmed that Wes Hodgson, Helen McHenry and Pat Parnell had expressed their intention to attend the Annual Conference. Conference Registration forms for Wes Hodgson and Pat Parnell were outstanding and follow up would be undertaken.

Ken Filson stated that he, Wes Hodgson and Helen McHenry had attended the Zone 6 meeting held on March 24, 2010 in Strathroy. Helen McHenry noted the sessions were interesting but not all applicable to the Middlesex Group Police Services Board. Ken Filson stated he has provided input to OAPSB Zone Representatives requesting that consideration be given to ensuring the content of future zone meetings be relevant to Section 10 Boards.

Middlesex County O.P.P. – Middlesex Group Police Services Report January to February 2010

Inspector John Stephens highlighted and discussed various items in the OPP Police Services January to February 2010 Report.

Inspector Stephens noted that statistics for Violent Crimes were higher during January and February 2010 than the same period last year. Inspector Stephens commented on Accommodated Members and Secondary Employment as

legislatively required. Inspector Stephens reported the C.S.O. unit (Community Services Officers) made presentations on peer pressure to local schools and elder abuse and "Drive Wise" programs to several community organizations during January and February. Noting the D.E.S. (Drug Enforcement Section) had been fairly quiet for a couple of months, Inspector Stephens stated activity in this unit tends to spike from time to time. No report was available from the Property Crimes Unit. Inspector Stephens reported on a case involving the O.P.P. providing crime scene integrity at the location of a fire in Southwest Middlesex which later became a homicide investigation.

Copies of the 2009/2010 Final Report on R.I.D.E. Grant Program were distributed to the members.

Resolution # PSB/2010/12

Moved by Pat Parnell

Seconded by Brian Lewis

THAT the Middlesex County O.P.P. Middlesex Group Police Services Report January and February 2010 be received.

- Carried -

Ken Filson stated that he and Inspector Stephens attended and made a presentation to the Lobo Community Policing Committee meeting on April 15, 2010. Inspector Stephens commented on the collaborative and cooperative relationships that exist between the Middlesex Group Police Services Board and its member municipalities. Inspector Stephens suggested a letter be sent to member municipalities recognizing the successes together with the ongoing support of community policing organizations and encouraging continued semi-annual visitations by the Police Services Board Chair and the District Commander at municipal councils.

Resolution # PSB/2010/11

Moved by Helen McHenry

Seconded by Pat Parnell

THAT correspondence be sent to member municipalities acknowledging the collaborative and successful relationships that exist between the Middlesex Group Police Services Board and its member municipalities and encourage ongoing dialogue and cooperation including semi-annual visitations by the Police Services Board Chair and the District Commander at municipal councils, and

FURTHER THAT the ongoing support of local community policing organizations be recognized.

- Carried -

NEW BUSINESS

Recovered Property – Policy Development

Stephanie Troyer-Boyd provided background on the need for a policy outlining a process for handling recovered property. A copy of the Oxford Detachment Auction Process was provided and discussed by members. Inspector Stephens indicated the Oxford Detachment process works well because it is administratively clean and straight forward.

Chair Ken Filson confirmed, as declared earlier, that he would have a conflict of interest and could not be involved in the auction house selection process based on the fact his family operates an auction business. Inspector Stephens indicated the O.P.P. could take responsibility, on behalf of the Middlesex Group Police Services Board, for the selection of auction houses. It was agreed the work would be rotated periodically and that auction houses operating in the area served by the Middlesex Group Police Services Board would be considered.

Members discussed policy PSB – 4.00 which currently provides that the revenue related to recovered property be submitted to the Minister of Finance to be disbursed to the member municipalities. Chair Ken Filson suggested the policy be amended to provide that funds be submitted to the Police Services Board and, at the discretion of the Board either be used to offset board operating expenses or donated to local charitable or other community uses.

Stephanie Troyer-Boyd was asked to draft new and revised policies to reflect the foregoing discussion for consideration at the next Police Services Board meeting.

DETACHMENT COMMANDER PERFORMANCE MONITORING

Prior to the in-closed session portion of the meeting, Stephanie Troyer-Boyd requested that Inspector Stephens remain in the meeting to assist the Boards' understanding of the areas of responsibility to be evaluated by explaining the five key Legislative Requirements for PSB Monitoring of DC Performance as outlined on the Performance Monitoring form. Inspector Stephens obliged and provided an explanation of each of the Key Requirements including examples of criteria that could be considered when evaluating each area.

Inspector John Stephens and Staff Sergeant Brad Thompson left the meeting.

Stephanie Troyer-Boyd outlined a suggested DC Performance Monitoring and Feedback cycle for consideration and discussion by members. The suggested cycle would include goal setting discussions in conjunction with the District Commander based on the Business Plan and current needs of the municipalities in the April/May timeframe, mid-year review in the early fall (September), Board meeting in closed session early in the new year (January/February) to discuss and complete the year-end review. The Police Services Board Chair, on behalf of the Board, would then meet one to one with the District Commander to communicate the Board's evaluation and receive feedback from the District Commander. Helen McHenry suggested the District Commander's comments and input should be obtained prior to the Board's completion of the year end review. Members discussed and agreed upon a process. Stephanie Troyer-Boyd also lead members in a discussion of customization the Middlesex Group Police Services Board may wish to make to the standard Detachment Commander Performance Monitoring and Feedback Form. Stephanie Troyer-Boyd will provide a Detachment Commander Performance Monitoring and Feedback policy and form for the Board's consideration at the next Police Services Board meeting.

Chair Ken Filson lead the Board in a discussion of the evaluation of Inspector John Stephens' execution of the District Commanders responsibilities relative to the Middlesex Group Police Services Board during the year 2009 – 2010.

Inspector John Stephens and Staff Sergeant Brad Thompson returned to the meeting.

A copy of the Middlesex Detachment 2010 Business Plan was provided to the members.

ADJOURNMENT

There being no further business, this meeting of the Middlesex Group Police Services Board adjourned at 2:45 p.m. until June 18, 2010 at 1:00 p.m.

CHAIR

SECRETARY