

Minutes of a meeting of the Committee of the Whole of the Municipality of Middlesex Centre held this date at the Municipal Office, Coldstream at 7:00 p.m.

ATTENDANCE

PRESENT

Al Edmondson
Albert Bannister
Ken Filson
John Brennan
Clare Bloomfield
Brian Ritchie
Frank Berze

ALSO PRESENT

Cathy Saunders	Chief Administrative Officer/Clerk
Maureen Looby	Director, Public Works and Engineering
Arnie Marsman	Director, Planning and Development Services
Greg Watterton	Director of Finance and Community Services
John Elston	Manager, Emergency Services/Fire Chief

Al Edmondson presided.

ADDITIONS

1. Deputy Mayor Bannister indicated that he would like to bring forward a matter in the Bryanston Area for discussion.

DISCLOSURE OF PECUNIARY INTEREST

None were disclosed by any of the members.

MINUTES

1.

CW#2009/018
Moved by Brian Ritchie
Seconded by Clare Bloomfield

THAT the minutes of the regular meeting of Committee of the Whole held on April 8, 2009 be approved.

- Carried -

2.

CW#2009/019
Moved by Albert Bannister
Seconded by John Brennan

THAT the minutes of the regular meeting of Committee of the Whole held on May 5, 2009 be approved.

- Carried -

STAFF REPORTS1. Quarterly Capital Project Status Reports

The Director of Finance and Community Services, Greg Watterton reviewed the Quarterly Financial Report for Operations showing line by line detail summarized by function. He also reviewed the third quarter summary from all Departments providing information pertaining to the status of capital works projects. He indicated that the quarterly reports provide information with respect to targets for completion of capital projects. Mr. Watterton also provided an explanation of the purpose of the accounts.

Mr. Watterton indicated that each Department Manager receives monthly detailed reports on the Budget and monitors the Budget. He indicated that any matters of concern will be raised by staff to the Committee at the presentation of the Quarterly Reports or earlier, if necessary.

The Director of Finance and Community Services noted that the Quarterly Report now provides a comparison by month, year-to-date and Budget for both 2008 and 2009.

Committee members asked questions of Department Directors regarding the status of projects.

Councillor Filson requested staff to investigate the time frame for processing Provincial Offences revenue. He specifically questioned why payment was not received until the fall of the year given that the Provincial year end is March 31st. Mr. Watterton indicated that he would investigate this matter.

Council members requested that the licence revenue be broken down by category.

Staff was also requested to provide further information on the Water and Wastewater contracts with American Water to provide a further breakdown. The Director of Public Works and Engineering, Maureen Looby indicated that she would bring further information forward to the Public Works and Engineering Committee.

Ms. Looby was also requested to provide further detailed information regarding the Lake Huron and Middlesex Centre water line project to Public Works and Engineering Committee for review. Staff was also requested to review the agreement with the Lake Huron Board to determine how the costs for overages on the project were to be allocated.

2. Deputy Mayor Bannister indicated concern with the speed of traffic in the Bryanston built up area and requested support of a request to the County of Middlesex to place two solid yellow lines through the 60 kilometre area of Bryanston.

CW#2009/020

THAT Committee of the Whole recommends to Council:

THAT the County of Middlesex be requested to place two solid yellow lines on Highbury Avenue in the 60 kilometre zone in the Bryanston Area.

-Carried -

3. 2010 Budget Discussions

The Director of Finance and Community Services outlined the schedule for meetings regarding the 2010 Budget. He requested information from Councillors regarding changes, if any, that they would suggest to the budget process.

The following matters were raised to be incorporated into the 2010 Budget process:

- More detail provided on the assumptions made to determine budget numbers and have those assumptions provided prior to budget discussions
- More detailed justification be provided on capital budget items
- More detail to be given on the operations budget
- Separate meeting should be held on the operations budget
- Provide a summary of fixed price with a comparison of those fixed prices over the past three years ie. natural gas, hydro, gasoline and diesel fuel costs
- Present operating and capital budgets at the Committee level as well as Council level with perhaps a more detailed review being undertaken at the Committee level

ADJOURNMENT

There being no further business, this meeting of the Committee of the Whole adjourned at 9:00 p.m.

CHAIR

CLERK