

Minutes of a special meeting of the Council of the Municipality of Middlesex Centre held this date at the Municipal Office, Coldstream at 6:00 p.m.

ATTENDANCE

PRESENT

Mayor Edmondson
Deputy Mayor Bannister
Councillor Filson
Councillor Brennan
Councillor Bloomfield
Councillor Ritchie
Councillor Berze

ALSO PRESENT

Cathy Saunders	Chief Administrative Officer/Clerk
Jim McConnell	Manager, Planning & Development Services
Greg Watterton	Treasurer/Acting Manager of Recreation and Facility Services

Mayor Edmondson presided.

The special meeting of Council was called at the call of the Mayor to review the Draft Operating Budget for the Middlesex Centre Community Wellness and Recreation Centre; and to discuss the Annual Performance Evaluation for the Chief Administrative Officer/Clerk position.

The reporter from the Middlesex Banner was in attendance.

ADDITIONS TO THE AGENDA

None were disclosed by any of the members.

DECLARATION OF PECUNIARY INTEREST

None were disclosed by any of the members.

STAFF REPORTS

1. CORPORATE SERVICES DEPARTMENT

1.1 Clerk

1.1.1 Draft Operating Budget for the Community Wellness and Recreation Centre

The Chair of the Building Committee for the Community Wellness and Recreation Centre, Councillor Brian Ritchie indicated that staff has prepared a draft operating budget for the Wellness and Recreation Centre in response to Council's direction. He indicated that once the Treasurer has reviewed the operating budget with members of Council, that the members of the Building Committee would be seeking further direction from Council as to how to proceed with the Project and whether additional information would be required to assist Council with the decision making process for this Project.

Greg Watterton, Treasurer/Acting Manager of Recreation and Facility Services provided an overview of the draft operating budget for the facility. He indicated that staff had to make a number of assumptions with respect to the budget given that a detailed design for the Project is not yet complete. He indicated

that revenues for ice rental is based on the Municipality's current fee structure and that other revenues have been estimated based on comparison between the Ilderton Arena and Gemini Centre 2009 budgets. With respect to expenditures he indicated that assumptions have been made on staffing compliment, square footage costs for heat and hydro based on the Ilderton Arena and Gemini Centre 2009 budgets. He indicated that the proposed budget is conservative. He noted that as the design and Project progresses, the numbers will be updated as further information becomes available.

Members of Council requested clarification on rental assumptions for office space and the fitness centre. Questions were also asked regarding ice rental commitments. Councillor Ritchie indicated that staff will be meeting with the groups to confirm commitment but it was difficult to do that until a decision has been made to construct the facility. He noted that the groups have responded in writing with respect to ice rental and that the next step would be to negotiate contracts.

The consensus of Council was that some comfort was felt with respect to the long term ongoing costs for the operations of the facility. Council also reviewed the long term funding costs for the capital work to construct the facility if Build Canada Funding is not approved.

After additional discussion regarding this Project, Council agreed to move forward with the Project to tender.

Councillor Filson requested a recorded vote.

Resolution #2009/110

Moved by Brian Ritchie

Seconded by John Brennan

THAT the Community Wellness and Recreation Centre Building Committee be directed to retain the firm of Cornerstone Architecture Incorporated to undertake and complete the final design of the Community Wellness and Recreation Centre and tender the Project for construction.

Name	Yes	No
Albert Bannister	■	
Frank Berze	■	
Clare Bloomfield	■	
John Brennan	■	
Al Edmondson	■	
Ken Filson	■	
Brian Ritchie	■	

- Carried -

The Building Committee was also directed to undertake the Request for Proposal process to retain a consultant to complete a communications plan and fundraising campaign for the Community Wellness and Recreation Centre.

IN CLOSED SESSION

- 1. Resolution #2009/111
 Moved by Clare Bloomfield
 Seconded by Ken Filson

THAT Council move in to closed session at 8:00 p.m. for personal matters about an identifiable individual (Performance Evaluation – Chief Administrative Officer/Clerk) in accordance with Section 239 (2) (b) of the Municipal Act, S.O. 2001, c.25, as amended.

- Carried -

REGULAR COUNCIL RESUME

- 1. Resolution #2009/112
 Moved by John Brennan
 Seconded by Albert Bannister

THAT Council reconvene in regular session at 8:50 p.m.

- Carried -

BUSINESS FROM IN CLOSED SESSION

- 1. None.

CONFIRMING BY-LAW

- 1. Resolution # 2009/113
 Moved by Clare Bloomfield
 Seconded by John Brennan

THAT By-law Number 2009-041 being a By-law to confirm the proceedings of the Council meeting held on May 27, 2009 be approved and that this constitutes the first, second and third reading and By-law Number 2009-041 is hereby enacted.

- Carried -

ADJOURNMENT

There being no further business, this meeting of Council adjourned at 8:56 p.m. to meet again on Wednesday, June 3, 2009 at 4:00 p.m.

 MAYOR

 CLERK